



## APPLICATION FOR EMPLOYMENT

Boulevard Flower Gardens is an equal opportunity employer and does not discriminate, or tolerate discrimination, against any employee or applicant in any manner prohibited by law including race, color, national origin, religion, gender, age, disability, veteran status and genetic information. Please complete all sections below. Should you require an accommodation to complete this application form, please contact the Office Manager at (804) 526-4000 for assistance.

Date of Application \_\_\_\_\_

Position(s) Applied For \_\_\_\_\_  Full Time  Part Time Date Available \_\_\_\_\_

Referral Source:  Advertisement  Internet  Friend  Relative  Employment Agency  Walk In  Other

Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Number Street City State Zip

Telephone (\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_ (print clearly for future contact.)

Are you at least 18 years old?  Yes  No \_\_\_\_\_ (please state your age only if under 18 years old).

Are you legally eligible for employment in the United States?  Yes  No

If offered employment, you will be required to provide documentation to verify eligibility.

Have you filed an application here before?  Yes  No If yes, give date \_\_\_\_\_

Have you ever been employed here before?  Yes  No If yes, give position & dates \_\_\_\_\_

Are you employed now?  Yes  No May we contact your present employer?  Yes  No

Can you travel to work at another company location within the Richmond area, if needed?  Yes  No

During the last seven years, have you ever been convicted of a crime other than minor traffic offense?

Yes  No

If yes, please explain \_\_\_\_\_

(A conviction will not necessarily disqualify an applicant from employment. Rather, such factors as date of conviction, seriousness and nature of the crime, and rehabilitation will be considered).

Are you a veteran of the United States Military Service?  Yes  No If yes, Branch \_\_\_\_\_

Dates of Service: From \_\_\_\_\_ To \_\_\_\_\_

What types of training and professional experience did you receive during military duty? \_\_\_\_\_



**EMPLOYMENT EXPERIENCE**

Please list your previous employment information, starting with your present or last employer, including U.S. Military Service.

May we contact your present employer?  Yes  No

<b>Business name</b>	<b>Dates Employed</b> From                      To	<b>Work Performed</b>
<b>Phone</b>		
<b>Address</b>		
<b>Job Title</b>	<b>Hourly Rate/Salary</b> Starting Final	
<b>Supervisor</b>		
<b>Reason for Leaving</b>		
<b>Business name</b>	<b>Dates Employed</b> From                      To	<b>Work Performed</b>
<b>Phone</b>		
<b>Address</b>		
<b>Job Title</b>	<b>Hourly Rate/Salary</b> Starting Final	
<b>Supervisor</b>		
<b>Reason for Leaving</b>		
<b>Business Name</b>	<b>Dates Employed</b> From                      To	<b>Work Performed</b>
<b>Phone</b>		
<b>Address</b>		
<b>Job Title</b>	<b>Hourly Rate/Salary</b> Starting Final	
<b>Supervisor</b>		
<b>Reason for Leaving</b>		
<b>Business Name</b>	<b>Dates Employed</b> From                      To	<b>Work Performed</b>
<b>Phone</b>		
<b>Address</b>		
<b>Job Title</b>	<b>Hourly Rate/Salary</b> Starting Final	
<b>Supervisor</b>		
<b>Reason for Leaving</b>		



If you need additional space, you may continue on a separate sheet of paper and attach it to this application form.

**EDUCATION**

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION City/State	COURSE OF STUDY	DEGREE OR CERTIFICATE EARNED
High School			1 2 3 4 Circle Number of Years Completed	___ Diploma  ___ G.E.D.
Technical School or Vocational School				
College or University				
Other Degrees or Training				

**REFERENCES**

Please provide three professional references we may contact to discuss your employment history.

Name _____	Name _____	Name _____
Title _____	Title _____	Title _____
Company _____	Company _____	Company _____
Address _____ _____ _____	Address _____ _____ _____	Address _____ _____ _____
Phone (____) _____	Phone (____) _____	Phone (____) _____



**APPLICANT'S CERTIFICATION AND AGREEMENT**

By signing this application, I declare that the information provided by me is complete and true to the best of my knowledge. I understand that any misrepresentation or omission on this application may preclude an offer of employment, or may result in a withdrawal of an employment offer, or may result in my discharge from employment if I am already employed at the time the misrepresentation or omission is discovered. In addition, I give my consent to pre-employment background screening, including the educational and professional credentials, past employment, court records, and references provided in this application for employment.

I understand, also, that I am required to abide by all rules and regulations of Boulevard Flower Gardens.

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

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**FOR OFFICE USE ONLY**

Arrange Interview?  Yes  No

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Interviewer

Date

**Boulevard Flower Gardens**

2120 Ruffin Mill Road, Colonial Heights, VA 23834

**(804) 526-4000**

Email Us: [Info@BoulevardFlowerGardens.com](mailto:Info@BoulevardFlowerGardens.com)